

## **Surrender of Indian Passport & Citizenship Renunciation**

**Note: Please note that those foreign nationals of Indian Origin who have already acquired citizenship of any other country voluntarily, are not eligible to renounce their Indian citizenship u/s 8(1) of the Citizenship Act, 1955 and thus there is no requirement to apply for renunciation of citizenship. Their Indian citizenship has already been terminated u/s 9 of Citizenship Act, 1955 by acquiring citizenship of other country. Therefore, such foreign nationals of Indian Origin who have voluntarily acquired citizenship of any other country already should only apply for surrender of their Indian passport as per details given below:**

### **(1) Application for surrender of Indian Passport**

Completed, printed, and signed Surrender of passport Application at <https://mportal.passportindia.gov.in/gpsp/AuthNavigation/Login>

a) Open <https://mportal.passportindia.gov.in/gpsp/AuthNavigation/Login>

b) Login if you already have an account on the portal before.

c) If not, click on Register Now.

d) Complete registration - click sign up.

e) Login again using 'User Login'.

f) Select 'Apply for Surrender of Indian Passport' and proceed with the application.

### **Note:**

**1. (For minors, only Application form and required documents for the surrender of Indian passport has to be submitted along with parent's documents(copy of passport and Residence Permit of both parents)**

**2. For those applicants who have acquired foreign nationality before 01.06.2010, only Application form, fee and required documents for the surrender of Indian passport has to be submitted.**

**The International Civil Aviation Organisation (ICAO) has stipulated certain mandatory specifications for photographs.**

Here are the photograph guidelines as per ICAO standards to be adhered to photograph capturing or uploading for services of surrender of Indian passport:

- Close up of the head and top of the shoulders such that the face takes up 80-85% of the photograph. The photograph should be in colour and dimensions should be 630\*810 Pixels.
- Photos should be unaltered by computer software.
- Background of the photograph should be White.
- The photographs must –
  - o Show the applicant looking directly at the camera.
  - o Show the skin tones naturally.

- o Have appropriate brightness and contrast.
- o Show the applicants eyes open and clearly visible.
- o Should not have hair across the eyes.
- o Be taken with uniform lighting and not show shadows or flash reflections on the face and no red eye.
- o Mouth should not be open.
- o Be taken from distance of 1.5 meters from a camera (not too close)
- o Should not be blurred
  - It should have full face, front view, eyes open.
  - Photo should be present full head from top of hair to bottom of chin.
  - Centre head within frame (head should not be tilted).
  - There should not be any distracting shadows on the face or in the background (should not have reflection of the glasses; glasses to be taken off to avoid reflections).
  - Illumination shall not cause any red eye effects visible in the eyes or other effects reducing the visibility of the eyes.
  - Head coverings are not permitted except for religious reasons, but the facial features from bottom of chin to top of forehead and both edges of the face must be clearly shown.
  - The expression on the face should look natural.

Uploading photo, signature and scan copies of the supporting documents i.e. :

- a) Photo (as specified above) and signature
- b) Copy of Indian passport and foreign passport
- c) Copy of naturalisation certificate

**Note: Other than Bolivian national has to provide proof of address for minimum 6 months stay in Bolivia.**

Submit and Take a print of the application (only one page for application reference number with barcode)

**Fee: Bs. 173+ Bs. 14 (ICWF)** through bank transfer and take a print out of the transaction as proof of payment. **Postal order/Bank draft is not accepted.**

**Embassy's Bank Account Details for payment:**

### **Passport/Consular Fees**

Name of the Current Account Holder: EMBAJADA DE LA INDIA

Account number: 2541010164

Bank name: Banco Fortaleza S.A.

Address: Avenue Mariscal Montenegro No. 1246, San Miguel, Calacoto Street No. 18, La Paz, Bolivia

Swift code: BFORBOLPXXX

### **ICWF Fees**

Name of the Current Account Holder: EMBAJADA DE LA INDIA EN LA PAZ (ICWF)

Account number: 4011111741

Bank name: Banco Mercantil Santa Cruz S.A.

Address: Av. Ballivián 475, Calacoto, La Paz -Bolivia

Swift code: MERBBOLXXXX

**Note: Incomplete application (without uploading photo and documents) will not be accepted.**

Applicants can also submit their applications at Embassy Counter (Calle Las Retamas, No. 8438Z, La Florida, La Paz, Bolivia. Tel. +591-22972138) on any working day between 9.30 to 12.00 hours.

**(2) Application for Renunciation of Citizenship (Foreign Nationals of Indian Origin, who have already acquired citizenship of any other country voluntarily are not eligible for renunciation of citizenship)**

As prescribed u/s 8(1) of the Citizenship Act, 1955, Any **citizen of India** of full age and capacity can renounce Indian Citizenship as per details given below:

- Any Indian citizen can renounce their citizenship by filing a declaration using form XXII, as stated in the Citizenship Rules, 2009, Rule 23. The application form must only be completed on the MHA website, "<https://indiancitizenshiponline.nic.in/Renounce>
- The renouncer would complete the application form on the aforementioned website, upload the necessary documents, take the print out, and visit the Embassy. The applicant must sign on the first page of Form XXII. The second page of Form XXII will be signed by witness who vouch correctness of the statements made by the applicant. The witness should be an Indian Citizen- with date, his/her name and Bolivian postal address. Signature and details of witness may be obtained before visiting the Embassy for submission.
- Each applicant must fill out a separate application and submit.
- There are no more changes permitted to the application form once it has been submitted online by the applicant. Therefore, before submitting the online application form, candidates are requested to carefully review all the details.
- MHA File Number would be generated automatically after the submission of online application and the same will be communicated to the applicant by e-mail. Applicant must keep note of it for tracking the status and refer this file number for any future correspondence.

**•Fee : Bs 581+Bs. 14 (ICWF)**

- Complete step by step instructions for filling a fresh online application, modifying a partially filled online application, printing an application submitted online may be referred in website <https://indiancitizenshiponline.nic.in>

Processing Time: For Renunciation with Surrender Certificate: 10 -12 weeks from the date of submission in Embassy subject to clearances from authorities in India.

While applying for Surrender Certificate only: 5 working days from date of submission of application at the Embassy.

For any further query please email at: [cons.lapaz@mea.gov.in](mailto:cons.lapaz@mea.gov.in)